



The Schools of McKeel Academy, Inc.

*McKeel Academy Central
McKeel Academy of Technology
South McKeel Academy*

Board of Trustees Meeting MINUTES

May 19, 2025

The Board of Trustees meeting was held on Monday, May 19, 2025, at the McKeel Academy Operations Center. The meeting was called to order by Andrew Snyder at 12:04 p.m. and declared a quorum with 7 of 8 members. Trustees present included Sheena Butts, Stephanie Campbell, Michael Clanton, Frank McCaulley, Seth McKeel, Michael Peeples and Andrew Snyder. Staff present included Alan Black, Michele Spurgeon, Alain Nunez, Alicia Sentner, Kim Benson, Angela Massung, Michelle Poppell, Jean Eisenhardt and Kristine Fagan. Monica Wofford, CSP from Contagious Companies

➤ **Public Comment**

None

➤ **Consent Agenda**

- **Minutes: 3/27/25 and 4/29/25 - Board of Trustees Meetings**

Motion: Moved by Frank McCaulley, seconded by Seth McKeel, to approve the Consent Agenda, as presented.

Motion Carried

➤ **New Business**

Appoint Alan Black as Chief Strategic Officer

Privileged Motion: Moved by Seth McKeel, seconded by Stephanie Campbell, to approve the creation of the position – Chief Strategic Officer, as presented.

Motion Carried

Privileged Motion: Moved by Seth McKeel, seconded by Stephanie Campbell, to approve the job description, contract and appointment of Alan Black as Chief Strategic Officer, as presented.

Motion Carried

- Appoint Michele Spurgeon as the Director of Schools/CEO

Privileged Motion: Moved by Stephanie Campbell, seconded by Seth McKeel, to approve Director of Schools/CEO appointment of Michele Spurgeon and updated Director of Schools employment agreement, as presented.

Motion Carried

- Waiver to Procurement Authorization

Privileged Motion: Moved by Seth McKeel, seconded by Stephanie Campbell, approval of the Waiver to Procurement Authorization, as presented.

Motion Carried

- Reimbursement Resolution

The Resolution to reimburse certain capital expenditures with proceeds of a future tax-exempt bond issue was discussed.

Motion: Moved by Frank McCaulley, seconded by Michael Peebles, approval of the resolution to reimburse certain capital expenditures with proceeds of a future tax-exempt financing, as presented.

Motion Carried

- Kingsford Projected Budget

Tentative Budget information was reviewed.

- Tentative Timelines, Renovation, Construction, Funding

Timelines for the Kingsford property and the land purchase were discussed. Mr. Black has a letter to submit to the PCSB requesting the transfer of the Kingsford Property be added to their June agenda.

- TSMA Meal Account Policy

There were no questions concerning the policy.

Motion: Moved by Frank McCaulley, seconded by Michael Clanton, approval of the Meal Account Policy, as presented.

Motion Carried

- TSMA Public Participation at Board Meetings

Creation of a Public Participation Policy was discussed.

Motion: Moved by Frank McCaulley, seconded by Michael Peeples, approval of the TSMA Public Participation at Board Meetings Policy, as presented.

Motion Carried

➤ **Adjournment**

There being no further business, the meeting was adjourned at 12:46 p.m.

ATTEST:

ANDREW M. SNYDER

Verified by signNow
06/05/2025 14:16:08 UTC
b49d75b90e6d49abbfa0
Andrew M. Snyder, Chair

Jean Eisenhardt

Verified by signNow
06/05/2025 15:22:14 UTC
246e37c069c04a1981ee
Jean Eisenhardt, Secretary