



## **The Schools of McKeel Academy, Inc.**

*McKeel Academy Central  
McKeel Academy of Technology  
South McKeel Academy*

### **Board of Trustees Meeting MINUTES**

**July 24, 2025  
12:00 pm**

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The Board of Trustees meeting was held on Thursday, July 24, 2025. The meeting was called to order by Andrew Snyder at 12:03 p.m. and declared a quorum with 6 of 8 members. Trustees present included Sheena Butts, Michael Clanton, Frank McCaulley, and Andrew Snyder. Trustees attending by Zoom included Michael Peebles and Seth McKeel. Staff present included Michele Spurgeon, Alan Black, Alain Nunez, Kim Benson, Angela Massung via Zoom, Michelle Poppell, Kristine Fagan and Kaci Gingras. SMA parent, Tim Burton.

➤ **Public Comment**

None

➤ **Consent Agenda**

- **Minutes: 5/19/25 and 6/18/25 - Board of Trustees Meetings**

*Motion: Moved by Frank McCaulley, seconded by Michael Clanton, to approve the Consent Agenda, as presented.*

**Motion Carried**

➤ **New Business**

- **TSMA Investment Policy Update**

The TSMA Investment Policy was discussed. There is a need to open a new account to enable use for cash reserves aiming for better revenue from interest earnings.

*Motion: Moved by Frank McCaulley, seconded by Sheena Butts, approval of the TSMA Investment Policy, as presented.*

**Motion Carried**

- Final Budget Amendment FY 25-4<sup>th</sup> Quarter  
The Final Budget was reviewed, and it reflects increased revenue from school recognition funds, showing an improved end of year position.

*Motion: Moved by Seth McKeel, seconded by Frank McCaulley, approval of the Final Budget Amendment FY 25-4<sup>th</sup> Quarter, as presented.*

**Motion Carried**

- 24-25 Quarter Financial Statement  
The 24-25 Quarter Financial Statement was reviewed.

- TSMA FY 25-26 Initial Budget  
The 25-26 Initial Budget was reviewed. There are some decreases from the state categorical funds and the ending of the ESSER dollars and notable increases for healthcare and auto liability.

*Motion: Moved by Frank McCaulley, seconded by Michael Clanton, approval of the TSMA FY 25-26 Initial Budget, as presented.*

**Motion Carried**

- Mental Health Plan 2025-26  
The Mental Health plan was reviewed and there were no notable changes.

*Motion: Moved by Michael Clanton, seconded by Seth McKeel, approval of the Mental Health Plans for MAC, MAT and SMA, as presented.*

**Motion Carried**

- Reading Plan  
The Reading plan was reviewed.

*Motion: Moved by Frank McCaulley, seconded by Sheena Butts, approval of the Reading Plan, as presented.*

**Motion Carried**

- Employee Handbook Update  
Updates concerning social media language with objective to reinforce student privacy with Facebook management requirements for staff were reviewed.

*Motion: Moved by Sheena Butts, seconded by Frank McCaulley, approval of the Employee Handbook updates, as presented.*

**Motion Carried**

- Kingsford Demolition Costs

Reviewed preliminary draft budget for Kingsford renovations. The deed transfer is near completion and demolition aspects will begin soon.

➤ **Other Information**

- Michele Spurgeon congratulated all the schools for being recognized by FLDOE as A schools, along with her succession to serve on the board of the Florida Charter School Consortium.
- Alan Black initiated plans to convene a special board work session on AI in education, targeting a board driven, top-down philosophical approach to guide policy for staff and student use.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 12:45 p.m.

**ATTEST:**

ANDREW M SNYDER

Verified by signNow  
08/27/2025 18:23:44 UTC  
d364e27ace7f40f2acb9  
Andrew Snyder, Chair

Kristine Fagan

Verified by signNow  
08/27/2025 18:24:56 UTC  
442e82c047e747c882fe  
Kristine Fagan