



The Schools of McKeel Academy, Inc.

*McKeel Academy Central
McKeel Academy of Technology
South McKeel Academy*

Board of Trustees Meeting MINUTES

**September 25, 2025
12:00 pm**

The Board of Trustees meeting was held on Thursday, September 25, 2025. The meeting was called to order by Seth McKeel at 12:07 p.m. and declared a quorum with 5 of 8 members. Trustees present included Sheena Butts, Michael Clanton, Seth McKeel and Phillip Walker. Trustees attending by phone include Michael Peeples. Staff present included Michele Spurgeon, Alain Nunez, Kim Benson, Angela Massung, Michelle Poppell, Jean Eisenhardt and Kristine Fagan. SMA parent, Tim Burton.

➤ **Public Comment**

None

➤ **Consent Agenda**

- **Minutes: 7/24/25 - Board of Trustees Meetings**
- **Approval of new hires**
- **Approval of out of field teachers**

Motion: Moved by Phillip Walker, seconded by Michael Peeples, to approve the Consent Agenda, as presented.

Motion Carried

➤ **New Business**

- **FY25 Audit**

A representative from BKHM reviewed the fiscal year 2025 audit. No audit findings were reported.

Motion: Moved by Phillip Walker, seconded by Michael Clanton, approval of the FY25 audit, as presented.

Motion Carried

- Re-election of Board Members

Motion: Moved by Sheena Butts, seconded by Michael Peeples, approval to re-elect Stephanie Campbell, Michael Clanton and Phillip Walker to the TSMA board, as presented.

Motion Carried

- Election of Corporate Officers

Motion: Moved by Michael Peeples, seconded by Phillip Walker, approval to elect Corporate Officers, President Michele Spurgeon, Treasurer Alain Nunez and Secretary Jean Eisenhardt, as presented.

Motion Carried

- TSIA Plan

Teacher salaries were reviewed. New teacher's salaries are up and competitive with the PCSB. TSIA plan will be submitted to PCPS.

Motion: Moved by Michael Clanton, seconded by Michael Peeples, approval of the TSIA Plan, as presented.

Motion Carried

- McKeel Academy Mulberry LLC Articles of Organization

McKeel Academy Mulberry, MAM, will be a separate entity and the Articles of Organization establish MAM as a business.

Motion: Moved by Michael Peeples, seconded by Phillip Walker, approval of the McKeel Academy Mulberry LLC Articles of Organization, as presented.

Motion Carried

- McKeel Academy Mulberry LLC Operating Agreement

The operating agreement serves as the Bylaws of McKeel Academy Mulberry (MAM).

Motion: Moved by Phillip Walker, seconded by Michael Clanton, approval of the McKeel Academy Mulberry LLC Operating Agreement, as presented.

Motion Carried

- Promissory Note

MAM may borrow funds from TSMA.

Motion: Moved by Michael Clanton, seconded by Sheena Butts, approval of the Promissory Note, as presented.

Motion Carried

- McKeel Academy Mulberry (MAM) start-up money

This start-up money will be used for promotional, marketing and community outreach in Mulberry. MAM will have an informational booth and crafts at the Harvest Festival, participate in the Depot 303 event and join the Mulberry Chamber of Commerce.

Motion: Moved by Phillip Walker, seconded by Sheena Butts, approval to spend up to but not more than 20k for MAM start up items and marketing, as presented.

Motion Carried

- Parent Liaison Representative

The Parent Liaison Representative letter will be emailed to parents annually.

Motion: Moved by Michael Peeples, seconded by Michael Clanton, approval of the Parent Liaison Representative letter, as presented.

Motion Carried

- Admissions Policy

The admissions policy was reviewed and updated.

Motion: Moved by Sheena Butts, seconded by Michael Clanton, approval of the Admission Policy, as presented.

Motion Carried

- Employee Handbook Update

Employee handbook updates were reviewed.

Motion: Moved by Sheena Butts, seconded by Phillip Walker, approval of the Employee Handbook updates, as presented.

Motion Carried

➤ **Director's Report**

- To increase student safety, we will be adding stop arm cameras to our busses at no cost to TSMA.
- MAM application will be turned in to the PCSB on Monday, Sept 29, 2025.
- MAM Founding Board Members are Rep. Jennifer Kincart Jonsson and James Parrish.
- MAT Accreditation went well. Congratulations to Kim Benson and her team on all their hard work and dedication.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 12:51 p.m.

ATTEST:



Seth McKeel



Jean Eisenhardt, Secretary