



The Schools of McKeel Academy

*McKeel Academy of Technology
McKeel Elementary Academy (dba McKeel Academy Central)
South McKeel Academy*

Board of Trustees Strategic Planning and Business Meeting

MINUTES

January 16, 2015

The Strategic Planning and Business meeting of the Board of Trustees was held on Friday, January 16, 2015, in the Board Room at Fresco's in downtown Lakeland. The Strategic Planning meeting was called to order by Chair McKeel at 8:30 a.m. Trustees present included Taylor Caffey, Stephanie L. Campbell, Michael Clanton, Seth McKeel, Larry Ross, Phillip Walker, and Jackie Yon. Trustees Michael Peeples and John Stargel were unable to attend due to scheduling conflicts. Staff present included Alan Black, Julie Ehnle, Judi Morris, Kim Benson, Joyce Powell, Michele Spurgeon and Olivia Hazell. Teachers of the Year present were Cassandra Castro and Adam Flick.

Strategic Planning Session

➤ **Welcome and Introductions**

Chair McKeel welcomed everyone and turned the meeting over to Mr. Black to present the Strategic Plan for TSMA. Mr. Black reviewed the history of TSMA, along with the Mission and Vision Statement.

➤ **Key Initiatives**

Mr. Black reviewed the key initiatives of the organization: Culture of Professionalism, Capital Improvements, Early Literacy, Exceptional Teachers and Student Engagement.

➤ **Capital Improvement Plan**

Mr. Black is proposing a capital improvement plan that would take place in two phases.

Phase 1 - \$924,825

Phase 1 would begin at the end of this school year and would have a target completion date of August 2015.

- PK Program for MAC-remodel 2 classrooms which will accommodate 40 preK students
- Renovate MAC bathrooms-existing building
- MAC covered walkway canopy
- Expand MAT Cafeteria
- Remodel MAT Science Labs
- MAT Building 9 bathroom renovations
- MAT Building 12 sidewalks and covered walkways
- MAT bleachers-softball and baseball

Phase 2 - \$956,422

Phase 2 would expand MAT in order to accommodate all 7th graders being on 1 campus. Mr. Black will look at population data trends for approximately two more years to determine if this expansion is feasible.

- MAT Building 4 renovation - create 5 classrooms from current storage space
- MAT athletic field additions - concession stand, scoring booth, walkways, and bathroom renovations

➤ Fund Balance Requirements

Ms. Ehnle explained what fund balance is and what requirements there are for TSMA's fund balance. Ms. Ehnle proposes Phase 1 of the capital improvement project be funded with cash balances currently in money market accounts.

Business Meeting

➤ Call to Order and Declaration of Quorum

The Business Meeting of the Board of Trustees was called to order by Chair McKeel at 10:32 am and declared a quorum with seven (7) of nine (9) members present.

➤ Public Comment

There was no one from the public wishing to address the Board.

➤ Consent Agenda

- **Minutes: 12/4/14 Board of Trustees**
- **SMA Lowe's Educational Grant**
- **Employee Handbook Update-Section 6**
- **MAT New Hires**
- **MAC New Hires**
- **SMA New Hires**

Motion: Moved by Larry Ross, seconded by Phillip Walker, to approve the consent agenda as presented.

Motion Carried

➤ New Business

Corporate Resolution for Bank of Central Florida

The Board needs to approve Chair McKeel signing the corporate resolution document for Bank of Central Florida changing the name of the Corporation to The Schools of McKeel Academy, Inc.

Motion: Moved by Phillip Walker, seconded by Stephanie L. Campbell to approve the corporate resolution document as presented.

Motion Carried

Capital Improvement Funding

Mr. Black is requesting funding for Phase 1 of the capital improvements discussed in his strategic planning presentation-\$924,825. This funding would come from money market cash on hand as suggested by Ms. Ehnle.

Motion: Moved by Stephanie L. Campbell, seconded by Phillip Walker, to approve the Capital Improvement Funding of \$924,825 for Phase 1 of the Strategic Plan as presented.

Motion Carried

A+ Funding Distribution Plan

Mr. Black proposed a plan to distribute A+ Funding as a bonus to all staff with instructional staff receiving a greater percentage of the bonus money. We do not know the amount of bonus money we will receive yet, but need to have a distribution plan in place now.

Motion: Moved by Larry Ross, seconded by Stephanie L. Campbell, to approve the A+ Funding Distribution Plan as presented.

Motion Carried

➤ **Other**

Board of Trustee Meetings

Chair McKeel would like to schedule Board of Trustee meetings for every other month beginning March 2015. Mrs. Hazell will send out an updated list of meetings to everyone.

Committees

Committees need to be revised at the March 2015 meeting.

Quarterly Financials and Budget Updates

Ms. Ehnle will present quarterly financials and budget updates at the March 2015 meeting.

Legislative Update

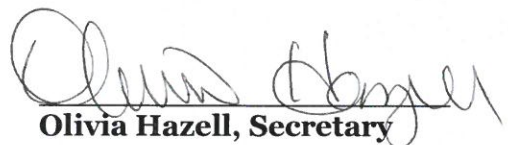
Trustees would like a legislative update from our lobbyist at an upcoming meeting.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 10:52 a.m.


Seth McKeel, Chair

ATTEST:


Olivia Hazell, Secretary