



## **The Schools of McKeel Academy, Inc.**

*McKeel Academy Central  
McKeel Academy of Technology  
South McKeel Academy*

### **Board of Trustees Meeting MINUTES**

**March 28, 2024**

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The Board of Trustees meeting was held on Thursday, March 28, 2024, in the Director's conference room. The meeting was called to order by Andrew Snyder at 12:03 p.m. and declared a quorum with 6 of 8 members. Trustees present included Stephanie Campbell, Michael Clanton, Frank McCaulley, Seth McKeel, Andrew Snyder and Phillip Walker. Staff present included Alan Black, Michele Spurgeon, Julie Ehnle, Kim Benson, Angela Massung, Michelle Poppell, Jean Eisenhardt, Kristine Fagan, Kaci Gingras and Lauren Maldonado.

➤ **Public Comment**

There was no one from the public wishing to address the Board.

➤ **Consent Agenda**

- **Minutes: 11/30/23 and 1/29/24 - Board of Trustees Meetings**

*Motion: Moved by Seth McKeel, seconded by Michael Clanton, to approve the Consent Agenda, as presented.*

**Motion Carried**

➤ **New Business**

- **Budget Amendment #3**

The budget was reviewed and discussed.

*Motion: Moved by Stephanie Campbell, seconded by Phillip Walker, to approve the budget amendment, as presented.*

**Motion Carried**

*Motion: Moved by Frank McCaulley, seconded by Michael Clanton, to approve to payoff the line of credit, as presented.*

**Motion Carried**

*Motion: Moved by Frank McCaulley, seconded by Phillip Walker, to approve the procurement policy as presented by the Assistant Director of Operations.*

**Motion Carried**

- Employee Handbook Revisions  
The updates were reviewed.

*Motion: Moved by Seth McKeel, seconded by Phillip Walker, to approve the employee handbook updates, as presented*

- FL Consortium  
The evaluation system was reviewed and discussed.

*Motion: Moved by Phillip Walker, seconded by Stephanie Campbell, to approve the instructional personnel and school administrator evaluation system and using school grade as the student performance requirement of the evaluation, as presented*

➤ **Old Business**

- Capital Improvement Committee  
The committee updated the board.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 12:54 p.m.

**ATTEST:**

ANDREW M SNYDER

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**Andrew Snyder, Chair**

Jean Eisenhardt

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**Jean Eisenhardt, Secretary**