



## **The Schools of McKeel Academy, Inc.**

*McKeel Academy Central  
McKeel Academy of Technology  
South McKeel Academy*

### **Board of Trustees Meeting MINUTES**

**December 5, 2024**

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The Board of Trustees meeting was held on Thursday, December 5, 2024 at the McKeel Academy Operations Center. The meeting was called to order by Andrew Snyder at 12:04 p.m. and declared a quorum with 5 of 8 members. Trustees present included Sheena Butts, Stephanie Campbell, Frank McCaulley, Seth McKeel and Andrew Snyder. Staff present included Alan Black, Michele Spurgeon, Alicia Sentner, Kim Benson, Angela Massung, Michelle Poppell, Jean Eisenhardt, Kristine Fagan, Kaci Gingras, Rebecca Harris and Katy Wibert.

➤ **Public Comment**

There was no one from the public wishing to address the board.

➤ **Consent Agenda**

- **Minutes: 9/26/24 - Board of Trustees Meeting**
- **Boring Business Systems**
- **Addendum to procurement policy**

*Motion: Moved by Frank McCaulley, seconded by Seth McKeel, to approve the Consent Agenda, as presented.*

**Motion Carried**

➤ **New Business**

- **Amendment #1, 2024-25 Budget**

The Board members were presented with budget amendment #1 to the initial budget approved June 27, 2024. An overview of the amendment was discussed as well as a detailed explanation provided for significant changes.

*Motion: Moved by Frank McCaulley, seconded by Seth McKeel, approval to accept amendment #1 to the 2024-25 budget, as presented.*

**Motion Carried**

- Proposed Salary Adjustments

A proposed salary adjustment was provided by personnel group accompanied with justification for the increase and the total cost of the increase with benefits.

*Motion: Moved by Seth McKeel, seconded by Frank McCaulley, approval to accept the proposed salary increase, as presented.*

- School Recognition Fund Distribution

School Recognition Funds (A+ money) was discussed on how this money should be distributed.

*Motion: Moved by Frank McCaulley, seconded by Stephanie Campbell, approval of the school recognition fund distribution, as presented.*

- McKeel School Calendars

The 2025-26 and 2026-27 McKeel School calendars were reviewed.

*Motion: Moved by Stephanie Campbell, seconded by Frank McCaulley, approval of the McKeel School calendars, 2025-26 and 2026-27, as presented.*

- Employee Handbook Updates

The updates were reviewed and clarified.

*Motion: Moved by Stephanie Campbell, seconded by Seth McKeel, approval of the Employee Handbook updates, as presented.*

**Motion Carried**

➤ **Old Business**

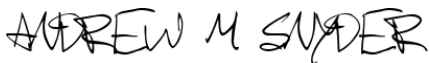
- Capital Improvement Committee Update

Mr. Black discussed the need for finding property to purchase.

➤ **Adjournment**

There being no further business, the meeting was adjourned at 12:36 p.m.

**ATTEST:**



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**Andrew Snyder, Chair**



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**Jean Eisenhardt, Secretary**